



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON JAPAN  
UNIT 45006  
APO AREA PACIFIC 96343-5006

REPLY TO  
ATTENTION OF

COMMAND POLICY  
608

IMJN-MWA

5 December 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Supervision of Children and Adolescents

1. REFERENCES:

- a. Army Regulation (AR) 608-10, Child Development Services, 15 July 1997.
- b. AR 608-18, The Army Family Advocacy Program (FAP) (RAR 001, 13 September 2011) 30 October 2007.
- c. Department of the Army Pamphlet 608-17, Instructions for Implementing Army Community Service (ACS) Accreditation Program, 15 January 2008.
- d. Department of Defense Directive (DoDD) 6400.1, Family Advocacy Program, 23 August 2004.
- e. DoD Instruction 6060.3, School-Age Care Program, 19 December 1996.

2. PURPOSE. This policy implements AR 608-18 and establishes requirements for supervision and safety of children throughout the U.S. Army Garrison Japan (USAG-J) communities. The purpose of this policy is to provide guidelines for the supervision of children and adolescents from birth to 18 years of age to ensure a safe and healthy environment.

a. The Command has a legitimate interest in minimizing dangerous situations for children and adolescents. Children and adolescents who are observed to be unattended within USAG-J need to be referred to the Camp Zama Military Police (263-3002 or 046-407-3002) as the designated Report Point of Contact, accessible to the community on a 24-hour-a-day basis. Parents and legal guardians should assess their children and adolescents' maturity levels and, if necessary, raise the minimum age limits outlined in this policy.

b. Children and adolescents with a history of Attention Deficit Hyperactivity Disorder, developmental delays, behavioral problems, impulsivity, psychiatric problems or other impairments should not be given the degree of self-management and responsibility allowed in this policy.

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3. **APPLICABILITY.** This policy applies to all military and civilian personnel residing and operating within U.S. Army communities in Japan. Although this policy memorandum is not punitive in nature, violations of the duties to provide care and safe environments for children and adolescents may constitute "child neglect" and potentially violate provision of the Uniform Code of Military Justice and host nation law. Such violations may lead to disciplinary actions. Violations of this policy memorandum may also result in adverse administrative actions.

4. **POLICY.**

a. Guidelines for supervision of children birth to 6 years of age.

(1) Children, birth to 6 years of age, will not be left unattended at any time. They must be under direct supervision of a parent, legal guardian, responsible designated caregiver or other Command-sanctioned program personnel.

(2) Direct supervision means the child must be within the direct sight of the parent or responsible designated caregiver when outside of family quarters. Children up to 7 years of age must never be left alone in a motor vehicle.

b. Guidelines for supervision of children 7 to 9 years of age.

(1) Be unattended outside within sight of the assigned family quarters for up to 1 hour at a time (2000 curfew) with periodic checks from the parent, legal guardian or responsible designated caregiver.

(2) Walk or ride a bicycle to or from a Department of Defense Dependent Schools (DoDDS), Child, Youth and School Services (CYSS) facility, a friend's residence or other locations within the same immediate installation unattended.

(3) Children age 7 to 9 years who attend a Japanese school must be escorted in and out of the installation gate by a parent, legal guardian or responsible designated caregiver age 13 years or older.

(4) When in a vehicle, children age 7 to 9 years must be under the supervision of a parent, legal guardian or responsible designated caregiver age 13 years or older. The vehicle must be turned off, keys removed from the vehicle, and have the parking brake applied when children are in the care of a responsible designated caregiver without a valid driver's license.

c. Guidelines for supervision of children 10 to 12 years of age.

(1) Children may be left unattended in quarters and unsupervised outside with access to responsible designated caregiver supervision for up to 4 hours (2000 curfew) with periodic

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checks by the parent, legal guardian or responsible designated caregiver. Children may walk ride a bicycle to or from DoDDS/CYSS facilities or other locations within the same immediate installation unattended.

(2) Children may not be left unattended overnight (between the hours of 2230 and 0530), and they may not babysit for siblings or others. Children may be left unattended in a motor vehicle that is not in operation with the keys removed from the vehicle and the handbrake applied.

d. Guidelines for supervision of adolescents 13 to 15 years of age.

(1) Adolescents may be left unattended in quarters and unsupervised outside, with access to responsible designated caregiver supervision for up to 6 hours (2230 curfew). Adolescents may not be left unattended overnight (2230 through 0530).

(2) Adolescents may babysit for siblings or others for up to 6 hours and not overnight (0000 through 0530). The command strongly recommends completion of the American Red Cross Babysitter Certification training. Adolescents may be left unattended in a motor vehicle that is not in operation.

(3) Adolescents may be left unattended in a motor vehicle that is not in operation.

e. Guidelines for supervision of adolescents 16 to 18 years of age.

(1) Within a single 24-hour period, adolescents may be unattended and in quarters overnight or babysit for siblings or others overnight with access to a parent, legal guardian or responsible designated caregiver. Command strongly recommends completion of the American Red Cross Babysitter Certification training.

(2) If adolescents will be unattended overnight, the parent or legal guardian must notify another responsible adult of their intended overnight absence from the home.

(3) Adolescents may be unattended outside (2230 curfew on nights preceding a school day, otherwise 0000 curfew) and in a motor vehicle in operation if licensed; vehicle not in operation if unlicensed.

f. Guidelines and Definitions.

(1) Responsible designated caregiver: A parent or legal guardian, prearranged babysitter or sibling age 13 years or older; CYSS or Command-sanctioned program personnel.

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(2) Access to parent, legal guardian or responsible designated caregiver supervision: Having the ability to contact a verifiable, prearranged, responsible caregiver who can provide age-appropriate care in the absence of the parent or legal guardian. In the event of an emergency, this caregiver is able to contact the parent or legal guardian, and/or emergency services personnel.

(3) Babysitter: Responsible designated caregiver who must be at least 13 years of age or older whose care is prearranged by the parent or legal guardian. Completion of the American Red Cross Baby-sitter Course is strongly recommended. A list of American Red Cross certified babysitters is maintained by CYSS Parent Central Services. All babysitters referred by CYSS must first successfully complete the American Red Cross Babysitter Course.

(4) Overnight: Between the hours of 2230 and 0530 the following day.

g. Curfew and Loitering. Adolescents who have not graduated from high school or reached age 18, whichever is earlier, are not permitted outside the family quarters without a parent, legal guardian or responsible designated caregiver between the hours 2230 and 0530 on nights preceding a school day, or 0000 through 0600 otherwise. In the event adolescents are attending a DoDDS or command-sanctioned activity that concludes at or during curfew hours, they will be authorized 30 minutes to return to the assigned family quarters.

h. Reports of unsupervised children or adolescents will be assessed for credibility by FAP and law enforcement personnel to determine necessary actions.

5. The proponent for this policy is Army Community Service, Directorate of Family and Morale, Welfare and Recreation, USAG-J at 263-4782.

6. This policy supersedes USAG-J Command Policy 608, 21 December 2011.

7. This Command Policy will remain in effect until superseded or rescinded.

2 Encls

1. Supervision of Children and Adolescents
2. Guide to Supervise Your Child

  
JOY L. CURRIERA  
COL, AG  
Commanding

DISTRIBUTION:

A  
C  
D

## Supervision of Children and Adolescents

Category	Birth to 6 years of age	7 to 9 years of age	10 to 12 years of age	13 to 15 years of age	16 to 18 years of age
<b>Walk on post without designated caregiver</b>	No	Yes (to a designated site)	Yes	Yes	Yes
<b>Unattended in a non-operational vehicle</b>	No	Yes (in care of 13 years old or older caregiver only)	Yes	Yes	Yes
<b>Unattended in Quarters with Access to Adult</b>	No	No	Yes (for up to 4 hours and NOT overnight)	Yes (for up to 6 hours and NOT overnight)	Yes (Overnight requires adult in immediate area with Power of Attorney & Military Police are notified by parents)
<b>Unattended outside</b>	No	Yes (for up to 1 hour within sight of assigned family quarters; periodic checks by designated caregiver; 2000 curfew)	Yes (for up to 4 hours with periodic checks by designated caregiver; 2000 curfew)	Yes (for up to 6 hours with periodic checks by designated caregiver; 2230 curfew)	Yes 2230 curfew on nights preceding a school day; other days 0000 curfew)
<b>Babysitting</b>	No	No	No	Yes (American Red Cross Certification strongly recommended)	Yes (American Red Cross Certification strongly recommended)

## Guide to Supervise Your Child

**\*\* Children with a history of Attention Deficit Hyperactivity Disorder (ADHD), developmental delays, behavioral problems, impulsivity, psychiatric problems or other impairments should not be given the degree of self-management and/or responsibility allowed in this policy.**



### HOME ALONE?

Age (Birth-6 yrs) - NEVER

Age (7-9 yrs) - NEVER

Age (10-12 yrs) - Up to 4 hours with access to adult supervision. NEVER overnight (2230 hrs - 0530 hrs)

Age (13-15 yrs) - Up to 6 hours. Requires sponsor in local area and access to designated caregiver supervision

Age (16 - 18 yrs) - May be left overnight. Requires caregiver in immediate area with POA and Military Police notification



### BABYSITTING?

Red Cross Certification recommended!

Age (Birth-6 yrs) - NEVER

Age (7-9 yrs) - NEVER

Age (10-12 yrs) - NEVER

Age (13-15 yrs) - Up to 6 hours with access to designated caregiver supervision

and/or up to 0000 hrs if babysitting.

Age (16-18 yrs) - Yes. Requires access to a designated caregiver



### UNATTENDED IN VEHICLE?

Age (Birth-6 yrs) - NEVER

Age (7-9 yrs) - Caregiver age 13 years or older also in vehicle, vehicle not in operation, keys removed from vehicle, & handbrake applied if caregiver is unlicensed

Age (10-12 yrs) - Vehicle not in operation, keys removed and handbrake applied

Age (13-15 yrs) - Vehicle not in operation

Age (16-18 yrs) - Yes (vehicle in operation if licensed; vehicle not in operation if unlicensed)



### UNATTENDED OUTSIDE?

Age (Birth-6 yrs) - NEVER

Age (7-9 yrs) - For up to 1 hour (2000 curfew) with periodic checks by designated caregiver

Age (10-12 yrs) - Up to 4 hours (2000 curfew) with periodic checks by designated

caregiver

Age (13-15 yrs) - Up to 6 hours (2000 curfew) with periodic checks by designated caregiver

Age (16-18 yrs) - Up to 2230 curfew on nights preceding a school day; other days 0000 curfew

**\*\* Children age 7 to 9 attending a Japanese school must be escorted in and out of the installation gate by a caregiver age 13 years or older. Children 7 to 12 may walk or ride a bicycle to or from a DoDDS, CYS Services facility, a friend's home or other locations within the same immediate installation unattended.**