



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON OKINAWA
UNIT 35114
APO AREA PACIFIC 96376-5114

REPLY TO
ATTENTION OF:

COMMAND POLICY
600

IMJN-OZA

31 July 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Open Door Policy

1. REFERENCE: Army Regulation (AR) 600-20, Army Command Policy, 6 November 2014.

2. PURPOSE: To inform personnel of the Garrison Commander's open door policy and to provide guidance for its use.

3. APPLICABILITY: This policy applies to all personnel of the U.S. Army Garrison Okinawa (USAG Okinawa), and other units or activities attached for the purpose of providing support.

4. GENERAL: All commanders, directors, and staff will ensure that personnel in their units/organizations are briefed and understand the policy.

5. POLICY:

a. It is important to the success of our mission and to our individual well-being that problems, real or perceived, be promptly addressed. Most problems can and should be rapidly resolved through established supervisory channels. Occasionally, however, issues arise that are of such a nature as to cause individuals to feel that they cannot comfortably use the chain of command. For this reason, my door is always open to listen and help resolve issues.

b. Should circumstances require you to meet with me, contact the Command Group administration office at 644-4013 to schedule an appointment. No one will suffer any negative repercussions for utilizing the open door policy.

6. This command policy will remain in effect until rescinded or superseded.

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7. The point of contact for this policy is the undersigned at 644-5615.

//Original Signed//
LANCE A. O'BRYAN
LTC, FA
Commanding

DISTRIBUTION:
All USAG Okinawa Personnel