



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON OKINAWA
UNIT 35114
APO AREA PACIFIC 96376-5114

REPLY TO
ATTENTION OF

COMMAND POLICY
608

IMJN-OMW-A

21 September 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Supervision of Children and Adolescents

1. PURPOSE: To implement the references below and to establish requirements for supervision and safety of children on U.S. Army Garrison Okinawa (USAG Okinawa) installations and locations not on U.S. military installations on Okinawa. The purpose of this policy is to provide guidelines for the supervision of children and adolescents from birth to 18 years of age to ensure a safe and healthy environment.

2. APPLICABILITY: This policy applies to all personnel of USAG Okinawa, and other units or activities attached to USAG Okinawa for the purpose of providing support. This policy also applies to all other U.S. military personnel, Department of Defense civilian employees, U.S. contractor personnel, and Family members and their guests when on a USAG Okinawa installation. Kadena Air Base and Marine Corps Bases Japan policies on supervision of children will be followed when on their respective installations.

3. REFERENCES:

- a. AR 608-10, Child Development Services, 15 July 1997
- b. AR 608-18, The Army Family Advocacy Program (FAP), 13 September 2011
- c. Department of the Army Pamphlet 608-17, Instructions for Implementing Army Community Service (ACS) Accreditation Program, 15 January 2008
- d. Department of Defense Directive (DoDD) 6400.1, Family Advocacy Program, 23 August 2004
- e. DoD Instruction 6060.3, School-Age Care Program, 19 December 1996
- f. Kadena Air Base Instruction 31-202, Curfew and Supervision of Minors, 11 August 2010
- g. Marine Corps Base Japan Youth Supervision Guidelines, 20 May 2013

4. RESPONSIBILITIES:

a. The Command has a legitimate interest in minimizing dangerous situations for children and adolescents. Children and adolescents who are observed to be unattended within USAG Okinawa installations need to be referred to the Torii Station Military Police, 644-4700, as the designated Report Point of Contact, accessible to the community on a 24-hour-a-day basis. Parents and legal guardians should assess their children and adolescents' maturity levels and, if necessary, raise the minimum age limits outlined in this policy.

b. Children and adolescents with a history of Attention Deficit Hyperactivity Disorder, developmental delays, behavioral problems, impulsivity, psychiatric problems or other impairments, should not be given the degree of self-management and responsibility allowed in this policy.

5. POLICY:

a. Guidelines for supervision of children birth to 9 years of age.

(1) Children, birth to 4 years of age, will not be left unattended at any time. They must be under direct supervision of a parent, legal guardian, responsible designated caregiver or other Command-sanctioned program personnel. Direct supervision means the child must be within the direct sight of the parent or responsible designated caregiver when outside of quarters or lodging.

(2) However, children 5 to 6 years of age can be left unattended outside quarters or lodging and in public playgrounds with immediate access to designated care provider. Children, birth to 6 years of age must never be left alone in a motor vehicle.

b. Guidelines for supervision of children 7 to 9 years of age.

(1) Children can be unattended outside of quarters or lodging and in public areas including playgrounds up to two hours with immediate access to the parent, legal guardian or responsible designated caregiver.

(2) Children age 7 to 9 years of age who attend a Japanese school must be escorted in and out of all military installation gates by a parent, legal guardian or responsible designated caregiver age 13 years or older.

(3) Children 9 years of age and younger must never be left alone in a motor vehicle. Children can be left under the supervision of a parent, legal guardian or responsible designated caregiver age 13 years or older.

c. Guidelines for supervision of children 10 to 11 years of age.

(1) Children, ages 10-11 may be left unattended in quarters or lodging and associated yard area and at public playgrounds for up to 3 hours provided they have access to a parent, legal guardian, or designated care provider with periodic checks by the parent, legal guardian or responsible designated caregiver. Children 10 to 11 years of age may be left unattended in public area no more than 6 hours with access to designated care provider but only 2 hours at retail stores.

(2) Children, ages 10-11, must never be left unattended overnight and they must not babysit for siblings or others. Children may be left unattended in a motor vehicle that is not in operation with the keys removed from the vehicle not to exceed 15 minutes and the handbrake applied (2200 curfew).

d. Guidelines for supervision of adolescents 12 to 15 years of age.

(1) Adolescents, provided they have access to responsible designated caregiver supervision, may be left unattended in quarters or lodging and unsupervised outside not to exceed 12 hours (2200 curfew). Adolescents can be left unattended up to 12 hours with designated care provider checking periodically via phone or visual means and up to 4 hours at retail stores, however, adolescents must not be left unattended overnight (2200 through 0530).

(2) Adolescents (12-15) may babysit for siblings or others for up to 12 hours with designated care provider checking periodically via phone or visual and not overnight (2200 through 0530). The command strongly recommends completion of the American Red Cross Babysitter Certification training.

(3) Adolescents may be left unattended in a motor vehicle that is not in operation and the keys removed from the vehicle.

(4) At the Torii Beach and the pool, children ages 12 and younger must be under the direct supervision of an adult at all times. Children ages 13 and older may use the pool and beach without adult supervision with designated care provider checking periodically via phone or visual means and up to 12 hours (2200 curfew).

e. Guidelines for supervision of adolescents 16 to 17 years of age.

(1) Within a single 24-hour period, adolescents may be left unattended and in quarters or lodging overnight or babysit for siblings or others overnight with phone access to a parent, legal guardian or responsible designated caregiver. At no time are any minor children to be left unattended overnight when designated adult or care provider is not physically on-island. Command strongly recommends completion of the American Red Cross Babysitter Certification training.

(2) If adolescents will be left unattended overnight, the parent or legal guardian must notify another responsible adult of their intended overnight absence from the home.

(3) Adolescents may be unattended outside (2200 curfew on nights preceding a school day, otherwise 2400 curfew) and in a motor vehicle in operation if licensed; vehicle not in operation and keys removed from the vehicle if unlicensed.

(4) Adolescents ages 16 and older may be left unattended at the pool and beach (2200 curfew).

f. Guidelines and Definitions.

(1) Responsible designated caregiver: A parent or legal guardian or prearranged babysitter or sibling age 12 years or older.

(2) Access to parent, legal guardian or responsible designated caregiver supervision: Having the ability to have face-to-face contact a verifiable, prearranged, responsible caregiver who can provide age-appropriate care in the absence of the parent or legal guardian. In the event of an emergency, this caregiver is able to contact the parent or legal guardian, and/or emergency services personnel.

(3) Babysitter: Responsible designated caregiver who must be at least 12 years of age or older whose care is prearranged by the parent or legal guardian, paid or unpaid. Completion of the American Red Cross Baby-sitter Course is strongly recommended. A list of American Red Cross certified babysitters is maintained by CYSS, Kadena Teen Center and Schilling Center.

(4) Overnight: Between the hours of 2200 and 0530 the following day.

g. Curfew and Loitering: All persons under the age of 18 must be in quarters or with parent/designated adult supervision during the hours of 2200 thru 0400 if not on a U.S. military installation. If located on a U.S. military installation, children and adolescents who have not graduated from high school or reached age 18, whichever is earlier, are not permitted outside of quarters or lodging without a parent, legal guardian or responsible adult designated caregiver between the hours 2200 and 0530 on nights preceding a school day, or 2400 through 0530 otherwise. In the event adolescents are attending a DoDDS or command-sanctioned activity that concludes at or during on-post curfew hours, they will be authorized 30 minutes to return to on-post quarters or lodging.

h. Reports of unsupervised children or adolescents will be reported to the Military Police who in turn will notify the USAG Okinawa Family Advocacy Program Manager. Violations of this policy will be reported to the USAG Okinawa Commander and the sponsor's unit commander. Violations of this policy may result in punitive action against military members under the Uniform Code of Military Justice and adverse personnel

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and/or administrative actions against civilian employees, Family members, and others. Off-post curfew violations are subject to enforcement/prosecution by the Government of Japan.

6. The point of contact for this matter is Army Community Service, Directorate of Family Morale, Welfare and Recreation, USAG Okinawa at 644-4385.

7. This command policy will remain in effect until rescinded or superseded.

2 Encls

//Original Signed//
LANCE A. O'BRYAN
LTC, FA
Commanding

DISTRIBUTION:

All USAG Okinawa Personnel

Supervision of Children and Adolescents

Age of Child	Walk To/from School (Unaccompanied)	Babysitting	Left Unattended in a non-operational vehicle	Left Unattended in Overnight in Quarters	Left Unattended in Quarters	Left Unattended Outside Quarters or Associated Yard Area	Left Unattended in Public Areas	Left unattended at Torii Beach and Pool
0-4	NO	NO	NO	NO	NO	NO	NO	NO
5-6	NO unless in first grade or above	NO	NO	NO	NO	YES yard with immediate access to designated care provider	YES Playgrounds with immediate access to designated care provider	NO
7-9	YES	NO	NO	NO	NO	YES for 2 hours with access to designated care provider	YES playgrounds only for 2 hours with access to designated care provider	NO
10-11	YES	NO	YES with keys removed, not to exceed 15 minutes	NO	YES no more than 3 hours with access to designated care provider	YES no more than 3 hours with access to designated care provider	YES no more than 6 hours with access to designated care provider; 2 hours at retail stores	NO
12-15	YES	YES Red Cross Babysitting Course encourage for all, especially 12-13 year olds	YES with keys removed	NO	YES no more than 12 hours with designated care provider checking periodically via phone or visual means	YES no more than 12 hours with designated care provider checking periodically via phone or visual means	YES no more than 12 hours with designated care provider checking periodically via phone or visual means; 4 hours at retail stores	NO; 12 yrs and younger, YES; ages 13 and older with designated care provider checking periodically via phone or visual means
16-17	YES	YES	YES	YES with phone access to designated adult	YES with phone access to designated adult	YES with phone access to designated adult	YES	YES

Supervision of Children and Adolescents

NOTES:

1. Unsupervised means when a child is not constantly monitored by the designated adult/care provider.
2. Unattended overnight in quarters only applies as long as the designated adult is on-island. At no time are any minor children to be left unattended overnight when designated adult or care provider is not physically on-island.
3. Public Areas include parks/playgrounds, fields/courts, recreational areas, or other public areas.
4. Immediate Access is when the child has the ability to make immediate face-to-face contact with the designated care provider and care provider is within visual sight or hearing distance.
5. Designated Care Provider is a specific, pre-arranged adult or babysitter appointed by sponsor who accepts responsibility for children. Babysitter is someone between the ages of 12-17, paid or unpaid.
6. Access is when the child has the ability to make face-to-face contact with designated care provider.
7. Retail stores include BX, Commissary, Food Court, etc.
8. Phone Access is when the child has the ability to make telephone contact with the designated adult.
9. Designated adult is a specific, pre-arranged individual appointed by sponsor who accepts responsibility for children.

CURFEW: Applies to all persons under the age of 18 must be in quarters or with parent/designated adult during restriction times.

Off Base-Within Okinawa Prefecture: 2200-0400, Sunday through Saturday

On Base-2200-0530 weekdays (Sunday night through Thursday morning)

-2400-0530 weekends and holidays (Friday morning through Sunday morning or from the evening preceding a holiday through the morning of that holiday)

Guide to Supervise Your Child

** Children with a history of Attention Deficit Hyperactivity Disorder (ADHD), developmental delays, behavioral problems, impulsivity, psychiatric problems or other impairments should not be given the degree of self-management and/or responsibility allowed in this policy.



HOME ALONE?

Age (Birth-6 yrs) - NEVER

Age (7-9 yrs) - NEVER

Age (10-11 yrs) - Up to 3 hours with face-to-face contact to adult supervision.

NEVER overnight (2200 hrs - 0530 hrs)

Age (12-15 yrs) - Up to 12 hours. Requires sponsor in local area and access to designated caregiver supervision via phone or visual means.

Age (16 - 17 yrs) - May be left overnight. Requires caregiver is on-island and the child has the ability to make telephone contact with the designated adult.



BABYSITTING?

Red Cross Certification recommended!

Age (Birth-6 yrs) - NEVER

Age (7-9 yrs) - NEVER

Age (10-11 yrs) - NEVER

Age (12-15 yrs) - May babysit for siblings or other for up to 12 hours with designate caregiver checking periodically via phone or visual and not overnight (2200 curfew).

Age (16-17 yrs) - Yes. Requires access to a designated caregiver



UNATTENDED IN VEHICLE?

Age (Birth-6 yrs) - NEVER

Age (7-9 yrs) - NEVER

Age (10-11 yrs) - Vehicle not in operation, keys removed and handbrake applied not to exceed 15 minutes.

Age (12-15 yrs) - Yes, but the vehicle is not in operation

Age (16-17 yrs) - Yes (vehicle in operation if licensed; vehicle not in operation if unlicensed)



UNATTENDED OUTSIDE?

Age (Birth-6 yrs) - NEVER

Age (7-9 yrs) - For up to 1 hour with periodic checks by designated caregiver

Age (10-11 yrs) - Up to 3 hours with periodic checks by designated caregiver

Age (12-15 yrs) - Up to 12 hours (2200 curfew) with periodic checks by designated

caregiver

Age (16-17 yrs) - Up to 12 hours (2200 curfew) on nights preceding a school day; other days 2400 curfew

** Children age 7 to 9 attending a Japanese school must be escorted in and out of the installation gate by a caregiver age 13 years or older. Children 7 to 12 may walk or ride a bicycle to or from a DoDDS, CYS Services facility, a friend's home or other locations within the same immediate installation unattended.