



# TORII LEGAL ASSISTANCE

OFFICE OF THE STAFF JUDGE ADVOCATE



## TIPS TO STAY LEGALLY FIT

BY: RUDY WARTELLA

1. Obey all lawful orders, regulations, and directives.
2. Annually review your estate plan (if you don't have one, contact the legal assistance office to make one).
3. Make sure your tax return is accurate. File your federal, state, and local income taxes on time and keep a complete copy for your records.
4. Follow the terms of your lease. Inventory your off-post apartment before you move in and give notice to your housing agency, as required in your lease, before moving out.
5. Obey Traffic Laws and Don't Drink and Drive!
6. Give a Special Power of Attorney when that is all that is needed. Only give a General Power of Attorney to someone you completely trust and only after fully understanding its uses and potential abuses. Unless you are deploying, limit your General Power of Attorney to not more than one year.
7. If you have a legal problem or concern, seek legal help immediately.
8. Comply with all court orders, child custody orders, and child support orders
9. Put important agreements in writing and then Read, Understand, and Agree with all contracts before you sign them.