

## SATELLITE TELEVISION REGISTRATION

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: 10 U.S.C., SECTIONS 133 AND 2674; DOD INSTRUCTIONS 1100.16, 4165.27, 4165.34, 4165.43, 4165.44, 4165.47, AND 4165.51; E.O. 9397.

PRINCIPAL PURPOSE: TO COLLECT AND RECORD DATA NEEDED FOR INSTALLING SATELLITE TELEVISION RECEIVER DISH ON GOVERNMENT QUARTERS.

ROUTINE USE: APPROVAL FOR INSTALLING SATELLITE TELEVISION RECEIVER DISH.

DISCLOSURE: DISCLOSURE IS VOLUNTARY, HOWEVER, FAILURE TO PROVIDE NECESSARY INFORMATION MAY CAUSE DISAPPROVAL OF APPLICATION OR REMOVAL OF THE SATELLITE TELEVISION RECEIVER DISH BY THE U.S. GOVERNMENT.

NAME	RANK/GRADE	DATE
COMMAND/UNIT		TEL NO.
QUARTERS ADDRESS	LOCATION	
DISH MAKE	MODEL	SERIAL NO.
<p>I request permission to install a satellite television receiver dish at the address designated above. I understand that I am responsible for all cost(s) associated with the purchase and installation of the dish and service. I also understand that I am responsible for any damage caused by the installation of the dish. I further understand and will comply with the instructions below regarding the installation of the dish. I will take full responsibility for this dish and will not hold the U.S. Government liable for any damage to my dish due to inclement weather or other acts of God.</p>		
SPONSOR'S SIGNATURE	DATE	CHIEF, FACILITIES MANAGEMENT BRANCH
		DATE

### INSTALLATION OF SATELLITE DISH

1. Where do you plan to install the satellite television receiver dish? *(Please check one of the applicable boxes below.)*

<input type="checkbox"/> Window Sill	<input type="checkbox"/> Handrail at Patio/Balcony	<input type="checkbox"/> Backyard Fence
<input type="checkbox"/> Guardrail at Window	<input type="checkbox"/> Guardrail at Patio/Balcony	<input type="checkbox"/> Other (Please describe in Block 3.)
<input type="checkbox"/> Handrail at Patio/Balcony	<input type="checkbox"/> Wall Fence at Patio/Balcony	
<input type="checkbox"/> Wall Fence at Window	<input type="checkbox"/> Inside Patio/Balcony	

2. Location of the dish to be installed. *(Detailed description and sketch required.)*

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3. How do you plan to install the dish? *(Please check one of the applicable boxes below.)*

<input type="checkbox"/> Clamp with standard	<input type="checkbox"/> Prop up with standard hardware	<input type="checkbox"/> Other (Describe in Block 5.)
<input type="checkbox"/> Bind with standard hardware		

4. How will you install the satellite dish? *(Detailed description and sketch required.)*

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5. Other comment(s)

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## NOTE

1. Please comply with the items below prior to submission of this request:

Approval from the Chief, Facilities Management Branch, Housing Management Division, is required prior to the purchase and installation of the satellite dish.

Requestor need to have the reception of the satellite signals signals at the proposed location confirmed by the vendor prior to procurement and installation of the satellite dish.

The satellite dish will not be installed at the following locations:

a. To the drain

b. On ledges and eaves

c. On the rooftop area

d. Any common areas i.e., hall and stairways, etc.

2. For safety reasons, the satellite dish will not be installed by the occupant if the location is higher than the second floor. If this is the case, the installation should be done by the vendor.

3. When the satellite dish is installed, the standard mounted hardware and the flat connection cable should be used to avoid any unnecessary wires and damage to the building.

4. For the units located at the Hi-Rises, a safety cable i.e., bicycle type security cable, shall be attached to the guardrail or handrail to prevent the satellite dish from falling and turning into a safety hazard.

5. Periodic inspections of the antenna/dish shall be done by the occupant to ensure that the satellite equipment is secured and in working condition.

You are reminded that it is your responsibility to ensure that the satellite dish is properly installed so as not to cause a hazard. In addition, the installation shall be done in such a way that there will be no damage to U.S. Government property. If you have any question(s) regarding this form, please contact the Chief, Facilities Management Branch at 263-4754/5952.